



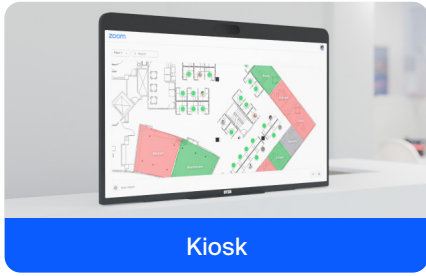
DATASHEET



# A hot-desking & hoteling reservation solution for the modern office

**Zoom Workspace Reservation leverages** the Zoom platform to connect in-office, hybrid, and remote employees to available workspaces when needed. Upon arrival, users can check-in to a Zoom Phone or Zoom Rooms appliances syncing their account info making it their personal workstation. Users can also check-in to Zoom Rooms and spaces without dedicated Zoom-enabled hardware.

## Integrates with Zooms Digital Signage, Kiosk Mode and Scheduling Displays



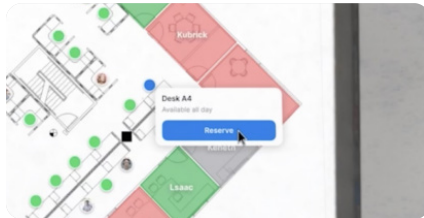
## Reserving a space is easy

Reserve Zoom Rooms, Zoom Phone, Personal Zoom Room devices or any empty or open space you want. Check-in on arrival, it's easy!



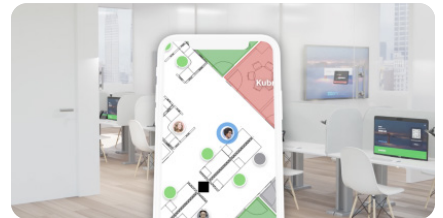
### 1. VIEW OPENINGS

See what spaces are available live from anywhere



### 2. RESERVE SPACE

Select a space and claim it for your needs.



### 3. FIND YOUR WORKSPACE

View the floor map to find your desk for the day.



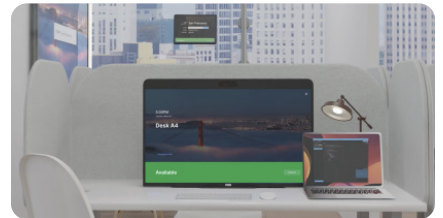
### 4. CHECK IN

Activate your personal experience when you when you arrive at your location.



### 5. DO GREAT WORK

Have another successful visit to the office. (Win!)



### 6. CHECK OUT

Release the space and head out.

## Features to help you find the space you need

- + Find a space, reserve and check-in with QR Codes
- + Smart Suggestions
- + Apps for iOS, Android and Zoom Meetings
- + Admin backend with metrics and reporting
- + Provide questionnaires when people reserve a space
- + Workspace Capacity and Photos
- + Sync your Zoom account to reserved spaces
- + Reserve spaces that don't have Zoom-connected devices