

Street Chronicle Vendor Contract

1. Every vendor of the *Cleveland Street Chronicle* registers with the Northeast Ohio Coalition for the Homeless and affirms the values of the paper by signing this contract.
2. I understand that I am an independent contractor of the *Cleveland Street Chronicle*. As an independent contractor, vendors are not employees of the *Chronicle* or of NEOCH.
3. Every vendor must go through 1 hour of training before receiving a temporary license. At which time the vendor is on a 30-day trial/probation period.
4. Every vendor must display his or her ID badge while selling the paper.
5. After selling 300 *Chronicles* within the first 30 days the vendor can receive a permanent badge. The badges are property of the Northeast Ohio Coalition for the Homeless. If you do not sell 300 papers you must be retrained to be issued a new temporary badge.
6. The *Cleveland Street Chronicle* will be distributed for a \$1.25 voluntary fee. I as a vendor agree not to ask for more than \$1.25. Also, I understand that I will be able to keep .90 cents of each dollar collected. The *Chronicle* is purchased from NEOCH for 35 cents each.
7. We do not accept third party checks from vendors. Customers that want to donate must send those in by mail or deliver to NEOCH.
8. I will never distribute the *Chronicle* while under the influence of drugs or alcohol.
9. I will not vend the paper after 12 midnight.
10. I will treat others with respect. I will not use abusive language or force someone to buy a paper. I will not give a "hard sell" or make someone feel threatened.
11. I will not supply copies of the *Cleveland Street Chronicle* to persons who are not registered distributors for re-sale.
12. I will not sell the paper near (within 10 feet) of an ATM machine, telephone, crosswalks, and bus stops or in the doorway of a building.
13. I will not deceive the public by saying that I am collecting for a not-for-profit charity or that I am collecting for the "homeless" in general. I will be honest in stating that all the profits from the sale of the *Chronicle* goes to each vendor who distributes the paper. Avoid using the word "donation."
14. I will not use the paper as a front for panhandling. Customers that give more than the cost of the paper **will** receive a paper.
15. I will not sell the paper while selling any other items including but not limited to flowers, beads, candy, etc.
16. I will not contest territories with other distributors. When a vendor begins selling, it is common courtesy to give that vendor the space. First come first serve for most territory in Cleveland. A vendor should not be in sight of another vendor.
17. The vendors adopted a policy that they could request to control certain territories in the community at certain times of the days. These locations are under the exclusive control of the vendor for the time period that they stated (even if they show up late). If a vendor does not show up without calling on three consecutive days they lose this territory.
18. There are special rules for selling at the West Side Market, which have been established by the vendors. Those who do not sell a minimum number of papers at the West Side Market are not eligible for bidding on the West Side Market for the next two weeks.
19. The paper can only be sold on the public sidewalks (15 feet from public streets). This does not include parking lots, shopping centers, and other private property areas of Greater Cleveland. Suburban locations that have public sidewalks with some foot traffic are good places to sell, but usually have special rules for newspaper sales. Check with the NEOCH offices to learn about those rules.

20. I understand that the *Chronicle* strives to be a self-supporting paper created by people who are homeless or formerly homeless. To help in this effort I agree to volunteer to assist in the production or publication of each paper.
21. I will attend monthly vendor meetings.
22. Papers become the property of the vendor, and cannot be exchanged if they are damaged or are old.
23. It is the responsibility of each vendor to police fellow vendors or former vendors. Report violators of the rules to NEOCH. The value of the paper depends on keeping it credible.
24. At this time, the paper is constitutionally protected on the streets. Please report all negative encounters with the police to NEOCH immediately, and always get badge numbers of the police officers.
25. I understand that any infraction of the above rules will result in suspension of my privilege to sell *Chronicles*, and possible termination from the program. The editor of the paper makes the initial decision about suspensions or terminations.
26. Those vendors terminated from the program can volunteer with the paper to show a commitment to be reinstated. This volunteer time has to be done over a 30-day period.
27. An program committee will govern the paper made up of vendors, board members and volunteers. Any appeal of a suspension will be made to the program committee within 10 days of the grievance. Any further appeal will be made to a outside organization to resolve the issue. Please see a more complete explanation of the vendor grievance procedure that should be displayed at the office.
28. This paper belongs to the homeless/ low income in Cleveland. The purpose is to get the voices of the disenfranchised into the media. We encourage every vendor to write for the paper. If a vendor has an article or poem or photograph is published in the *Chronicle*, the vendor will receive 60 papers, non-vendors 10 papers. Also, the vendor will receive 15 free papers on your birthday as a gift.
29. **Once the newspaper supply is down to 500 papers, vendors can only purchase 50 newspapers per week.**

Signature _____

Print Name _____

Date _____ Telephone/Voicemail Mail _____

Date of Birth: _____

-----*Chronicle* Staff Fill out-----

Temporary Badge # _____

Permanent Badge # _____

The Northeast Ohio Coalition for the Homeless is located at:
 3631 Perkins Ave. #3A-3
 Cleveland, Ohio 44114
 216/432-0540
 Buzz number 32 at the front door

Cleveland Street Chronicle

