**PROOF OF SERVICE BY U.S. MAIL**

Re: [CLAIMANT NAME] v. [RESPONDENT NAME]

 I, [YOUR NAME], hereby declare that on [DATE], I served the attached DEMAND FOR ARBITRATION on the parties in the within action by depositing true copies thereof enclosed in sealed envelopes with postage thereon fully prepaid, in the United States Mail, [CITY NAME], [STATE NAME], addressed as follows:

[RESPONDENT NAME]

[RESPONDENT ADDRESS]

 I declare under penalty of perjury the foregoing to be true and correct. Executed at [CITY NAME], [STATE NAME], on [DATE].

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [YOUR NAME]